

Workplace Genre Analysis

See Blackboard schedule for daily work related to this project.

3/3: Have all data collected

3/15: Rough draft of paper

3/20: Final paper due

Overview

For this project, you will find someone in the workforce that has a job you are interested in either having or studying. You will meet with this person and collect documents they interact with over the course of a typical workday. The research questions you are working to answer are:

- What is the genre set for someone in this particular job?
- What are the features of key genres?
- How do the genres collected interact with the larger genre system of this workplace?
- What work do these genres do? How do they forward the goals of this workplace?

Details

This paper will be approximately 8 pages long (not including the works cited and appendix.) It will follow the genre of the academic research report (fieldwork report). As such it will have the following sections:

Introduction: What did you study? Introduce your participant and their work place.

Methods: How did you study it? Explain how you found your participant, how you interviewed and collected documents from them.

Results: What did you find? Show the genres and information you gathered without analyzing it yet

Discussion: What does it mean? Analyze what you found and answer the research questions.

Conclusion: What next? Sum up and mention other factors that might influence things that you were not able to account for.

Works Cited: Use MLA or APA to cite the documents you analyzed in the paper and the textbook for any definitions/information you included (such as a definition of a genre set).

Appendix: The documents you collected. Include the consent form.

Grading

First, I will look to see how well you have understood and applied the concepts from class. Is the content of your analysis solid? Do you just list the genres you found or do you actually analyze them to show the complexities of the genre system you worked with?

Second, I will look at how well you are able to write in the genre of the research report. Do you have the appropriate sections? Do they function correctly? Is your paper well written and understandable for an academic audience?

Finally, I will look at your process. Did you follow good research methods and complete all steps in the research process? Did you follow the writing process by getting feedback on your rough draft and revising based on that feedback?